

Wissam Sattam
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PERSONAL INFORMATION

Full Name: Wissam Sattam Ghanim
Date Of Birth: 1/1/1991
Gender: Male
Nationality: IRAQ
Address: Kirkuk
Marital Status: Single

EDUCATION HISTORY

- Master Degree in Engineering Refrigeration and Air Conditioning Technical / MSc Technical Thermal Engineering / 2020-2021

WORKING EXPERIENCE

● **AL-HAWIJA TECHNICAL INSTITUTE - Teacher:** (October 2020 - June 2021)

- I gave theoretical and practical lectures at Hawija Technical Institute, Department of Mechanical Technologies.

● **CATHOLIC RELIEF SERVICES (CRS) - Field Assistant:** (June 2017 - October 2017)

- Meet with community groups to gather information and feedback.
- Conduct one-on-one house visits or meetings to gather or verify information.
- Prepare reports concerning assessment findings for the project officer.
- Collect and enter data for Monitoring, Evaluation, Accountability, and Learning activities.
- Assist Emergency Response Team to conduct distributions (preparing the distribution site, crowd control, organizing items, communicating with beneficiaries and non-beneficiaries).
- Serve as liaison with the community and help with community mobilization by coordinating with the mukhtar or other community leaders and planning for CRS field visits.

● **AL-HAWIJA TECHNICAL INSTITUTE - Maintenance Engineer and Teacher:** (October 2016 - June 2017)

- Lecturer in Hawija technical institute as a contract for a year and through this year lectured drawing by computer (Autocad) and teaching lectures of measuring devices, quality control, power stations and an engineer supervising the Fluid Mechanics Laboratory.
- Making scheduled checks on machinery and parts.
- Finding and fixing faults and replay calibrating instruments.
- Oiling and cleaning machinery and parts.
- Overhauling and replacing parts according to schedule.

- Responding immediately to machinery breakdowns.

● **MERCY CORPS - Field Monitor:**

(June 2016 - October 2016)

- Assist in data collection, including household-level baseline, distribution and post-distribution monitoring, surveys and assessments as needed as a field monitor with WFP.
- Support the overall monitoring of program activities and follow team leader instructions.
- Participate in developing monitoring plans in the coverage area.
- Submitting reports and raises any issues that belong to distribution/activities and monitoring results.
- Ability to face challenges and mitigate potential risks which can influence the program activities.
- I have knowledge in using ODK, like doing price monitoring and multi purposes cash assistance along with Mercy Corps and other NGOs like (DRC, IRC and NRC).
- I did a humanitarian survey for people who in need for help in the society through meeting with displaced people FGD (Focus Group Discussion), thus preparing a report for their cases to include them in Cash assistance and share it with other NGOs like (IRC, DRC, NRC, Mercy Corps and OXFAM).

● **KIRKUK UNIVERSITY - Multi Task Technician:**

(January 2016 - June 2016)

- Do all necessary repair, maintenance and construction work (including plumbing, electricity, carpentry, air conditioning, generators, cars, electrical Office/Household materials,).
- Perform any needed tests after any repair or maintenance and work in collaboration with other specialized technicians and workers, if necessary.
- Ensure that there are adequate stocks of consumables and materials for minor repairs and manage those stocks; place orders in good time.
- Make suggestions regarding any repair or maintenance work needed in Kirkuk University premises.

● **AL-RAFIDAIN FOR DEVELOPMENT (LOCAL NGO) - Monitoring Officer:** **(June 2015 - January 2016)**

- Develop and strengthen monitoring, inspection and evaluation procedures.
- Monitor all project activities, expenditures and progress towards achieving the project output.
- Conduct capacity assessment on existing monitoring and evaluation system Develop indicators and a monitoring strategy for the project.
- Provide inputs, information and statistics for quarterly, annual and other reports to the Project Management Team.

● **IRAQI INSTITUTE FOR HUMAN RIGHTS – Monitoring and Evaluation (M&E) Officer:** **(January 2015 - June 2015)**

- To supervise regular data collection through implementing partners and ensure quality of the data by random verifications and validations.
- To record, manage and preserve monitoring and evaluation data in a safe and accessible way.
- Ensure that implementation of field activities adheres to monitoring and evaluation systems.
- IDPs Assessment, External ME (Iraqi Institute for Human Rights) ADVISER.

● **AL-HAWIJA AGRICULTURE DIRECTORATE - Engineer Supervisor: (June 2014 - January 2015)**

- Hawija Agriculture Directorate (Mapping and GIS Services) SURVEYOR PE.
- I worked for the Agricultural Directorate, planning the plans, counting space, preparing Mini Maps and graphic designing with all scales (Big & Small) were part of my responsibilities.
- Preparing engineering and geographical drawing by (GPS & GIS).
- Manager of Engineering Office for preparing Maps, Drawings and executing & supervising on surveying areas and spaces.

● **ACARSAN GROUP, BASED IN GAZIANTEP, TURKEY Surveying PE - Engineer Survey works in the project: (December 2013 - June 2014)**

- Advise on the management and supervision of maintenance of buildings.
- Deal with planning applications and advise on property legislation and building regulations.
- Assess and design buildings to meet the needs of people with disabilities.
- Instruct on construction design and management regulations.
- Advice on boundary and 'right to light' disputes and party wall procedures prepare insurance assessments and claims.

SKILLS

● **Computer Skills :**

- Microsoft Office Excel, Power Point, Word, AUTOCAD, CFD, ANSYS FLUENT, SOLIDWORKS, GT-POWER.
- Data entry and Ability to manage emails.

LANGUAGE PROFICIENCY

- Fluency in Arabic (speaking, reading and writing).
- Good in English (speaking, reading and writing).
- Moderate in Kurdish (speaking, reading and writing).

PERSONAL FEATURE

- Personal commitment, efficiency, flexibility, and drive for results.
- Passion in learning new knowledge and experience.
- Able to follow other's instructions and decisions.
- Committing to deadlines and follow up works.
- Team working, reporting skills and working under pressure.